IACUC Policy on Intra-Emory Transport of Animals

Responsible Official: VP for Research Administration
Administering Division/Department: IACUC
Effective Date: 10/07/09
Last Revision: 3/16/11

I. Policy

All transport of animals into the university and movement of animals between Emory animal research facilities (including the Yerkes Center, Emory University Hospital Midtown, Briarcliff campus and Wesley Woods) must be approved by the Emory IACUC. Animal colonies at the university and its affiliates are valuable and of varying health status. The indiscriminate transport of animals may jeopardize animal health and threaten research. Transport of animals may only be done for bona fide scientific purposes and with the verification by animal resources. Those who fail to comply with this policy may be reported to the IACUC and may be subject to specific action including suspension of research privileges with animals.

II. Applicability

This policy applies to all Emory research related animal activities that fall under the IACUC’s jurisdiction.

III. Guidelines

This policy addresses the following situations:

1. Transport of animals between Emory University facilities on the main campus, Briarcliff campus, Emory University Hospital Midtown, Wesley Woods, and Yerkes National Primate Research Center.

Intra-Emory Transport of Animals:

1. Transportation of animals or between animal research facilities or laboratories must be done by animal resources program transportation services or personnel approved to drive University vehicles.
2. Transportation requires the prior approval of the IACUC and the veterinary staffs at the source and destination.
3. Private vehicles are not allowed for transportation unless specifically reviewed and approved by the IACUC.
4. For purposes of preventing and containing infectious disease enzootic to animals, transport of animals between campus facilities should only be done when scientifically justified.
5. Transport of small numbers of animals can be done by individuals over short distances that can reasonably be covered on foot (this does not include transportation between main campus, Yerkes, Briarcliff or Wesley Woods), but must be specifically reviewed and approved by the IACUC. Rodents can be moved with one cage or transport container per person carried by hand or with
multiple cages arranged securely on a cart in a manner to prevent toppling or spilling. When transporting animals between buildings and/or within buildings, cages must be properly concealed to prevent exposure to the public and environmental elements, but concealment must not compromise ventilation. Such transport of rodents outdoors should be done with the understanding that the homeostasis of the animals and scientific experiments could be confounded by exposure to environmental conditions different from the animal research facilities or by disorientation, jostling, or jarring.

6. To comply with the Georgia Department of Human Resources Public Health Division’s Food Code, the transportation of laboratory animals to and within areas where food for human consumption is prepared or sold, or through areas designated as dining areas, is prohibited.

IV. Contact Information

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contact</th>
<th>Phone</th>
<th>Email</th>
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</thead>
<tbody>
<tr>
<td>Clarification of Policy</td>
<td>IACUC Office</td>
<td>404-712-0734</td>
<td><a href="mailto:IACUC@emory.edu">IACUC@emory.edu</a></td>
</tr>
<tr>
<td>Guidance on Posting Policies (technical)</td>
<td>AAIT Web &amp; Communications Team</td>
<td>404-727-5440</td>
<td><a href="mailto:Policies-l@listserv.emory.edu">Policies-l@listserv.emory.edu</a></td>
</tr>
<tr>
<td>Anonymous Concerns</td>
<td>Emory Trust Line</td>
<td>1-888-550-8850</td>
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V. Revision History

Revised 01/17/08
Revised 10/07/09
Revised 3/16/11